

# Job Description

## Lead Academy Coach (Part Time – Maternity Cover)

<b>Position:</b> Lead Academy Coach	<b>Department:</b> Academy	<b>Reporting to:</b> Head of Coaching
<b>Salary:</b> £9.50 per hour	<b>Contract:</b> Fixed Term 12 hours per week	<b>Hours per week:</b> 4 days out of 7 – Mon/Wed evening, Sat/Sunday morning

**Job purpose:** To support the development of Academy players by accurate delivery of the club coaching & playing philosophy through training and matches as required by Lead Phase Coaches

### Role Competencies:

#### **Planning Timescales:**

- Prepare accurate session plans to aid delivery of Academy training sessions
- Use age-appropriate match day game plans to deliver Academy match day experiences in line with coaching philosophy
- Update registers every session and upload PMA requirements in line with Lead Coach instructions
- Deliver player reports in line with EFL instructions.

#### **Decision Making:**

- Use monitoring tools and timely reporting to lead phase coaches when assessing player performance
- Accurately assess the learning objectives and learning outcomes review for training and matches for all players

#### **Impact & Influence:**

- Identify through training and match performance player suggested for additional stretch or support.
- Use appropriate coaching techniques to help players work towards their Individual Development Plans
- Use Veo/Hudl to support player development by regularly creating highlights and discussion with players.

#### **Skill Level:**

- Ability to coach using the football curriculum and coaching programme designed by the Academy
- Ensures a high ball rolling time in football session.
- Can differentiate sessions to meet the needs of the players
- Can demonstrate technical and tactical knowledge linked to the creation and execution of a game model

#### **Communication:**

- Works well as part of a team and regularly talks to Lead Phase Coach
- Use appropriate and varied coaching techniques to quickly and effectively deliver coaching points.
- Use PMA and online video calls to deliver IDP's and player reviews clearly and on time
- Speak to players and parents regularly to update them on performance

#### **Budget Management:**

- Be responsible for the condition and cleanliness of Academy equipment and report any faulty or broken equipment to Lead Phase Coach.
- Ensure the facility and equipment is left in a tidy and safe state for the next user.

#### **Lead & Develop:**

- Take part in Academy CPD programme.
- Ensure coaching booklet and development action plan are regularly maintained

- Challenge poor practice (especially surrounding safeguarding and welfare of children) and report according to academy processes.

**Operating Parameters:**

- Ensure balls are pumped up, clean and fit for purpose each training session or match and training equipment is clean and safe to use.
- Make sure the playing surface and goals are safe to use and safeguarding of children is at the forefront of planning, design, and review of coaching.
- Ensure you arrive on time and sessions are prepared ahead of player arrival.

**Essential & Desirable Job Criteria:**

**Essential**

- UEFA B licence (outfield)
- FA Youth Award
- FA Safeguarding Children Certificate
- Emergency First Aid in Football Certificate (EFAiF)
- Full UK Driving Licence

**Desirable**

- UEFA 'A' licence Coaching Certificate
- Advanced Youth Award

**Safeguarding** - We are committed to safeguarding and protecting children and young people (CYP) and at-risk Adults (ARA) Our expectation is that you will fully accept your responsibility for the safety and welfare of all CYP and ARA by being fully conversant with all our safeguarding policies and reporting anything that does not appear to be correct. The post may be subject to an enhanced DBS check and yearly self-declarations.

**Equality & Diversity – must be able to demonstrate** that equality, diversity and inclusion will be maintained and developed across all programmes and areas of the business.

Competency Total:

Level