

Job Description

APPRENTICE GROUNDS OPERATIVE

Position: APPRENTICE GROUNDS OPERATIVE	Department: GROUNDS DEPARTMENT	Reporting to: ANDREW LEE (Head of Grounds & Estates, with matrix reporting to Assistant Head Grounds Person)
Salary: Apprenticeship	Contract: PERMANENT	Hours per week: 37.5 HOURS (5 days out of 7)

Job purpose:
To prepare and maintain sports playing surfaces.

Role Competencies:

Planning Timescales:

- To prepare and maintain the sports playing surfaces and facilities to the highest of possible standards across all sites under the direction of the Head of Grounds and Estates.

Decision Making:

- Day to day operational decisions.

Impact & Influence:

- Work alongside other team members to provide support in other areas of the organization as and when required to promote best practice.

Skill Level:

- Ability to complete an Apprentice Grounds Operative Training Programme.
- Ability to accurately execute and comply with both verbal and written instruction.
- Ability to follow a plan of works set and meet deadlines.
- Ability to work under strict health and safety procedures.
- To work at an energetic and efficient pace to ensure tasks are completed each day/week and in compliance with health and safety protocols.
- Ability to perform minor maintenance and repair tasks in a professional, effective, and safe manner.

Communication:

- Ensure timely liaison with relevant staff to allow effective communication and reporting on grounds and health and safety matters related matters, as and when required.
- To attend and contribute to any departmental, management, Club or other meetings that are arranged where relevant to your role.

Budget Management:

- Ensure any financial actions within own remit.

Lead & Develop:

- Satisfactorily attend and complete the required Apprenticeship training.

Operating Parameters:

- To actively contribute to the creation of a high-performance environment by ensuring all duties are completed with pride, consistency and to the best of your ability.
- Satisfactorily attend and complete the required Apprenticeship training.
- Set out, mark and maintain sports pitches and amenity areas.

- Prepare, repair and renovate playing surfaces.
- Correctly use and maintain all PPE, powered and non-powered tools, machines, vehicles and equipment necessary for the job.
- Ensure health and safety in the workplace by ensuring compliance with the Health & Safety at Work Act and all instructions relating to the use, control, storage of materials/equipment and information/data collection necessary for the performance of tasks.
- Assist with the operations of the Ground and Estates Department across various events including but not limited to football, rugby and concerts.
- Assist with any other reasonable duties as directed by management staff

Essential & Desirable Job Criteria:

- A desire to complete an Apprentice Grounds Operative training programme and attend training courses as required for the post. E
- A strong 'can do' attitude. E
- Have a polite and courteous manner. E
- The ability to adapt to different, changing, and challenging situations. High level of motivation and enthusiasm. E
- Calm and efficient and be able to work under pressure. E
- Ability to work independently under your own initiative and as part of an extensive high-performance grounds team. E
- Honest and trustworthy with a high level of confidentiality and integrity. E
- Flexible approach to work, willingness to work unsociable hours to dedicate time to the programme as the schedule determines. E
- Comfortable working in all seasonal weather conditions. E
- A Full clean Driving License. E
- Experience of working to deadlines with high standards. D
- Experience of using powered machinery and tools. D
- Currently working in sports turf, horticulture or a similar industry or looking to commence a career in sports turf D.
- A qualification in Horticulture or Sports Turf D.
- Previous experience operating any of the following machines used in sports turf and horticulture such as: tractors, tractor attachments and ride on mowers. D
- To ensure that equality, diversity and inclusion is maintained and developed across all programmes and areas of the business.

Competency Total:

Level

Addendum to the Job Description of Apprentice Grounds Operative

This role contains physically demanding aspects which we determine to involve the following:

Walking – there is a lot of walking associated with this role, as an example there is a requirement to mow the football pitch which could be a walk in excess of 10km.

Standing – there will be periods of long standing, as an example there is a requirement to stand and slow walk for 3 hours while devoting a pitch.

Bending – there will be a requirement to bend while completing task such pitch marking, weeding, divoting and cleaning equipment.

Stretching- there will be a requirement to stretch while completing task such pitch marking, weeding, divoting and cleaning equipment.

Lifting- there will be a requirement to lift heavy objects, such as a bag of fertilizer which weights 25kg.

Carrying- there will be a requirement to carry heavy objects, such as a container of liquid which weights 25kg.