

Lead Foundation Phase Coach (8-10)

Job Description and Person Specification

Position Details

Position: Lead Foundation Phase Coach (U8s – U10s)	Department: Academy	Reporting to: Academy Head of Coaching
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Salary: Competitive	Contract: Permanent	Hours per week: 37.5
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Overall Objective: Recruit, Coach and Manage the Foundation Phase Players at MK Dons Academy ages U8-U10

Job Description

Person Specification

Main Objectives

- To oversee the recruitment and player development of our U8s – U10s Academy players
- To deliver and support delivery of Academy coaching sessions to the highest standards with a sharp focus on technical core skills.
- Manage the pathway (Training, Fixtures, Reviews, Development Plans and Feedback) for all players across the Academy age groups of U8-U10.
- To work closely with the coaching staff to ensure knowledge of all Academy players is communicated up and down the age groups
- To accurately report and keep records relating to all aspects of the phase (U8-U10)
- To support the progression of players into and through the pathway with relevant members of staff.

Summary of Duties

- Recruitment of new players using the internal auditing system evaluating the performances of all players across the 4A's
- Plan, deliver & review coaching of Academy players
- Evaluation of player progress using internal auditing system and player depth charting
- Work closely with the Head of Coaching and regularly feedback from training and matches on individual progress / performance
- To line manage and provide clear direction for part time coaches working with players in the U8-U10 age groups. Including implementation of the appraisals (PDR's) of all relevant staff
- To attend and contribute to club CPD events
- To ensure that all relevant PMA administration is kept up to date for the Foundation Phase
- Through the use of our Performance Analysis platform, ensure best practise sessions/clips are available for the FP coaches and players
- Complete other tasks for the benefit of the organisation when required
- To maintain and monitor Academy equipment/resources/records

Essential

- IT literate with a willingness to learn how to use all internal systems including the PMA effectively
- Have a personable approach
- Excellent communication and interpersonal service skills
- Have a flexible attitude to work
- Ability to work on own initiative and as part of a team
- Have a polite and courteous manner
- Be organised, have good time management skills
- The ability to meet deadlines
- Be able to adapt to changing circumstances
- Have the drive and enthusiasm to set high standards and achieve company objectives
- Be prepared to work evenings and weekends.
- Compliant to company policies/procedures and regulations relating to your role in the Academy
- Motivated to develop professionally and keeps accurate records that support the CCF and Coaching DAP's

Desirable Experience:

- Previous Experience working in an Academy Coaching role
- Experience of coaching Futsal
- Experience of coaching players individually with a focus upon their technical skills

Essential Qualifications:

- UEFA 'B' Licence Coaching Certificate
- FA Learning Safeguarding Children Certificate
- FA BFAS or EFAiF (Fist Aid Certificate)
- FA Youth Award (Modules 1,2 and 3)
- Full Driving Licence

Desirable Qualifications:

- UEFA 'A' Licence Coaching Certificate
- FA Advanced Youth Award
- D1 Category (Minibus) Driving Licence
- FA Level 2 (or above) Talent ID Certificate

This role will require the successful candidate to have an Enhanced DBS check

Reference:

Closing Date: