

# Voluntary Academy Scout

## Job Description and Person Specification

### Position Details

**Position:** Voluntary Academy Scout

**Department:** Academy

**Reporting to:** Lead Grassroots Scout

**Overall Objective:** To observe football matches/tournaments designated by the Academy to identify players of potential for the Academy or our Elite Training Program (U7s – U10s)

#### Job Description

#### Person Specification

##### Main Objectives

- To observe football matches/tournaments designated by the Lead Grassroots Scout producing a scouting report using the Academy template
- To ensure these scouting reports are uploaded onto the PMA system as directed by the Lead Grassroots Scout

##### Summary of Duties

- To liaise with the Lead Grassroots Scout on all matters relating to his viewings/knowledge on players/teams
- To attend all relevant In-Service training for Academy Scouts
- To attend all Academy Recruitment meetings
- To keep CPD/Qualifications updated

##### Essential

- A relevant and appropriate Talent ID qualification as per EFL rules for Academies
- An excellent network with local grassroots clubs within the Academy 'catchment' area
- A good knowledge of key 'influencers' within youth football particularly regarding local Development Centres
- Excellent communication skills
- Have a flexible attitude to work
- Ability to work on own initiative and as part of a team
- Have a polite and courteous manner
- Have the drive and enthusiasm to set high standards and achieve company objectives

##### Desirable

- Have a full clean driving licence
- Experience of working for a professional football Academy in the same / similar role
- Coaching Background

##### Qualifications

- FA Talent Identification Course
- Safeguarding Children Workshop

**All Voluntary Academy Scouts will be required to undertake an enhanced DBS check.**