

# Kitchen Assistant

## Job Description and Person Specification

### Position Details

<b>Position:</b> Kitchen assistant	<b>Department:</b> Kitchen	<b>Reporting to:</b> Head Chefs
<b>Salary:</b> £20009.60 per annum	<b>Contract:</b> Permanent	<b>Hours per week:</b> 40

Overall Objective: To ensure cleanliness throughout the kitchen areas and utensils.

Job Description	Person Specification
<p><b><u>Main Objectives</u></b></p> <ul style="list-style-type: none"> <li>• Ensuring the food preparation areas are clean and hygienic. After use</li> <li>• Sorting, storing, and distributing ingredients.</li> <li>• Washing, peeling, chopping, cutting, and cooking foodstuffs and helping to prepare salads and desserts.</li> <li>• Disposing of rubbish</li> <li>• Prepping food from a list given to you by the chef you are working with that shift. (basic food preparation until skills evolve.)</li> <li>• Listen, learn take it all in</li> </ul> <p><b><u>Summary of Duties</u></b></p> <ul style="list-style-type: none"> <li>• Ask chef on duty for preparation list for the day.</li> <li>• Help serve breakfast buffet</li> <li>• Work cleanly, tidy, and efficiently.</li> <li>• Cleaning of kitchen areas and equipment</li> <li>• Maintain kitchen cleanliness throughout the period of the shift.</li> <li>• To ensure all legal legislation requirements including health and safety, food safety and company policies</li> <li>• To ensure all food preparation is stored properly and labelled as instructed by chef.</li> <li>• Close down kitchens with the rest of the team at the end of shifts to a high standard</li> <li>• Any reasonable management request</li> </ul>	<p><b><u>Essential</u></b></p> <ul style="list-style-type: none"> <li>• Ability to work to strict guidelines.</li> <li>• Ability to work as part of a team and on own initiative.</li> <li>• Good customer service skills</li> <li>• Good level of spoken English</li> <li>• Understanding the importance of health and hygiene</li> <li>• Plenty of stamina</li> <li>• A great team player</li> <li>• The ability to listen and learn and take instruction.</li> <li>•</li> </ul> <p><b><u>Desirable</u></b></p> <ul style="list-style-type: none"> <li>• Basic kitchen background, but not essential as this is a kitchen entry level position it will be taught</li> <li>• Basic knowledge of food safety. but not essential as this is a kitchen entry level position so it will be taught.</li> <li>• A desire to learn to cook, common sense and commitment.</li> </ul>
<b>Reference:</b>	<b>Closing Date:</b>