

Academy Lead Coach Part-Time Role Description & Person Specification

Position: Academy Lead Coach Part-Time	Department: Academy	Reporting to: Lead Phase Coach
Salary: £5,241.60 per annum	Contract: Fixed Term	Hours per week: 12 hours, any 4 from 7 days

Overall Objective: To develop the Academy players aligned with the club coaching & playing philosophy through training and matches

Job Description	Person Specification
<p>Main Objectives:</p> <ul style="list-style-type: none"> • To plan, prepare and lead the delivery of coaching sessions as per the agreed timetable aligned with the coaching and playing philosophy • To ensure all administration requirements for your respective age group including PMA / HUDL & reviews are completed on a weekly basis • To ensure the session plan is designed using the MK Dons session template and uploaded onto the PMA post session • To ensure that the players use HUDL & the PMA on a regular basis for their match reviews and that the review process is regularly monitored • Comply with all company policies/procedures and regulations relating to your role in the Academy • To maximise attendance at all relevant Academy Coach Meetings (Phase/Academy & CPD events) with the aim to contribute towards the Academy's goals and objectives • To be prepared to do other duties to further the development of the Club and Academy as and when required • To manage and maintain all Academy equipment and resources. 	<p>Essential skills and qualifications:</p> <ul style="list-style-type: none"> • Willing to adopt the MK Dons coaching & playing philosophy • Appetite for self-development • IT literate and able to effectively use/learn to operate various platforms including Microsoft / PMA / HUDL / Zoom • Excellent communication and interpersonal skills • Have a flexible attitude to work • Ability to work on own initiative and as part of a team • Have a polite and courteous manner • Be organised, have good time management skills • Have the enthusiasm to set high standards and achieve company objectives • Ability to liaise with footballers, coaches, management and other stakeholders in a professional manner • Be prepared to work evenings and weekends • Previous academy coaching experience <p>Essential Qualifications:</p> <ul style="list-style-type: none"> • Hold the following qualifications: UEFA 'B' Coaching Certificate FA Learning Safeguarding Children Certificate FA Basic First Aid for Sport Certificate Current FA Licensed Coaches Club Member <p>Desirable</p> <ul style="list-style-type: none"> • Full driving licence ideally including the D1 Category • UEFA 'A' licence Coaching Certificate <p>This Role is a regulated post and is exempt from the Rehabilitation of Offenders Act and therefore requires an enhanced DBS</p>
Reference:	Closing date: