

# Public Area Cleaner

## Job Description and Person Specification

### Position Details

<b>Position:</b> Public Area Cleaner	<b>Department:</b> Housekeeping	<b>Reporting to:</b> Head Housekeeper
<b>Salary:</b> up to £17,076.8 per annum	<b>Contract:</b> Permanent	<b>Hours per week:</b> 40, 5 out of 7

**Overall Objective:** To ensure that hotel public areas and guest rooms are clean and well maintained.

Job Description	Person Specification
<p><b><u>Main Objectives</u></b></p> <ul style="list-style-type: none"> <li>• To clean hotel public areas including, entrances, reception, stairs, landings, corridors, etc</li> <li>• To clean and service function rooms</li> <li>• To clean and service ballroom</li> <li>• To clean and service pre-function areas</li> </ul> <p><b><u>Summary of Duties</u></b></p> <ul style="list-style-type: none"> <li>• To maintain and clean hotel public areas including stairs, entrances, corridors, reception areas, function rooms, ballroom and pre function area</li> <li>• To clean and maintain public area toilets on all floors.</li> <li>• To report any maintenance issues or faults using the company process.</li> <li>• To ensure that all company policy &amp; procedures, health &amp; safety, COSHH, food safety and legislation is complied with at all times.</li> </ul>	<p><b><u>Essential</u></b></p> <ul style="list-style-type: none"> <li>• Good verbal communication skills</li> <li>• Evidence of working on own initiative</li> </ul> <p><b><u>Desirable</u></b></p> <ul style="list-style-type: none"> <li>• Knowledge of cleaning</li> </ul> <p>This role will involve long periods of standing and walking together with heavy lifting.</p> <p>Industrial cleaning equipment and chemicals are involved in this job. Full training will be provided.</p>
<b>Reference:</b> H0504	<b>Closing Date:</b> 20 <sup>th</sup> June 2019