

Job Description

COACHING VOLUNTEER

Position: ACADEMY COACHING VOLUNTEER	Department: ACADEMY	Reporting to: LEAD PHASE COACH
Salary: unpaid (reasonable expenses included)	Contract: Volunteer	Hours per week: up to 8 (3 days out of 7)

Job purpose: Support Lead Coaches across the Academy with the delivery of Academy Coaching whilst obtaining pre-requisite coaching qualifications/experience to coach in the Academy

Role Competencies:

Planning Timescales:

- Arrive on time to assist with the preparation of Academy training sessions and support the player experience whilst attending MK Dons Academy
- Utilise the PMA regularly to assist with record keeping and the collection of evidence linked to training, games, and performance reviews.

Decision Making:

- Demonstrate a willing and proactive attitude to the roles associated around player development.
- Able to work on own initiative to assist in the organisation and management of the Academy.

Impact & Influence:

- Assist with the preparation of match day activities including pitch preparation, changing room, warm up and learning aids.

Skill Level:

- Regularly take part in club CPD
- Regularly maintains a Development Action Plan through regular discussion with the Academy Head of Coaching.

Communication:

- Engage in conversation with coaching staff around the development of Academy players and the development of the coaching programme.
- Report safeguarding issues in accordance with club policy.
- Utilise club coaching resources to accurately plan and review coaching practices.

Budget Management:

- Help with the maintenance of Academy kit, equipment and appearance of the Academy facility ensuring it is safe and fit for purpose.

Lead & Develop:

- Be a role model for continuous development whilst in attendance at training and fixtures.
- Champion affirmation and be a positive influence on the young players.

Operating Parameters:

- Compliant to company policies/procedures and regulations relating to your role in the Academy.
- Familiarise self with essential fire and medical emergency drills and in the event of an emergency assist key staff responsible (based on level of confidence and training)

Essential & Desirable Job Criteria

Essential Qualifications:

- FA Level 2 / UEFA C Coaching Certificate
- FA Learning Safeguarding Children Certificate
- FA BFAS or EFAiF (First Aid Certificate)
- FA Youth Award (Modules 1,2 and 3)
- Full Driving Licence

Desirable Qualifications:

- UEFA B licence Coaching Certificate
- D1 Category (Minibus) Driving Licence
- FA Level 2 (or above) Talent ID Certificate

Safeguarding - We are committed to safeguarding and protecting children and young people (CYP) and at-risk Adults (ARA) Our expectation is that you will fully accept your responsibility for the safety and welfare of all CYP and ARA by being fully conversant with all our safeguarding policies and reporting anything that does not appear to be correct. The post maybe subject to an enhanced DBS check and yearly self-declarations.

Equality & Diversity – must be able to demonstrate that equality, diversity, and inclusion will be maintained and developed across all programmes and areas of the business.

Competency Total:

Level