

# Job Description

## Apprentice Grounds Operative.

<b>Position:</b> Apprentice Grounds Operative	<b>Department:</b> Grounds	<b>Reporting to:</b> Head of Grounds & Estates
<b>Salary:</b> Apprentice	<b>Contract:</b> Fixed Term for Two Years	<b>Hours per week:</b> 37.5 (5 days out of 7)

**Job purpose:** To prepare and maintain sports playing surfaces.

### Role Competencies:

#### **Planning Timescales:**

- Prepare and maintain the sports playing surfaces and facilities to the highest of possible standards across all sites under the direction of the Head of Grounds and Estates.

#### **Decision Making:**

- Follow instructions and Prioritise work accordingly to ensure all agreed objectives are met.
- Recognise the need to modify or stop work on your own initiative if problems arise or if there are health and safety concerns, and report the issue to grounds management staff.

#### **Impact & Influence:**

- Actively contribute to the creation of a high-performance environment by ensuring all duties are completed with pride, consistency and to the best of your ability.
- Work collaboratively with various colleagues and stakeholders in the delivery of internal and external events.
- Provide support to colleagues and other areas of the Business as and when required.

#### **Skill Level:**

- Ability to follow instructions set by line manager.
- Able to follow a plan of works and meet deadlines.
- Work at an energetic and efficient pace to ensure tasks are completed each day/week and in compliance with health and safety protocols.
- Ability to perform minor maintenance and repair tasks in a professional, effective, and safe manner.

#### **Communication:**

- Liaise with senior football and coaching staff regarding training and Stadium pitch usage, including the communication of pitch protection plans.
- Accurately comprehend and follow both verbal and written instruction, as provided by the Head of Grounds and Estates, to ensure all objectives are completed in a safe and timely manner.

#### **Lead & Develop:**

- Constantly strive to improve and develop.
- Remain up to date with advances in the field of Sports Turf through a commitment to the apprenticeship training programme and regular CPD activities.

#### **Operating Parameters:**

- Satisfactorily attend and complete the required Apprenticeship training.

- Assist with the operations of the Ground and Estates Department across various events including but not limited to football, rugby and concerts.
- Set out, mark and maintain sports pitches and amenity areas.
- Prepare, repair and renovate playing surfaces.
- Correctly use and maintain all PPE, powered and non-powered tools, machines, vehicles and equipment necessary for the job and within the scope of your training.
- Ensure health and safety in the workplace by ensuring compliance with the Health & Safety at Work Act and all instructions relating to the use, control, storage of materials/equipment and information/data collection necessary for the performance of tasks.
- Work alongside other team members to provide support in other areas of the organization as and when required.

**Essential & Desirable Job Criteria:**

**Essential**

- Currently working in sports turf or a similar industry or looking to commence a career in sports turf.
- Experience of working to deadlines with high standards.
- Experience of using powered machinery and tools.

**Desirable**

- Full driving license
- Experience of working in Professional Sport (football, golf, rugby etc.).

**Safeguarding** - We are committed to safeguarding and protecting children and young people (CYP) and at-risk Adults (ARA) Our expectation is that you will fully accept your responsibility for the safety and welfare of all CYP and ARA by being fully conversant with all our safeguarding policies and reporting anything that does not appear to be correct. The post maybe subject to an enhanced DBS check and yearly self-declarations.

**Equality & Diversity** – **must be able to demonstrate** that equality, diversity and inclusion will be maintained and developed across all programmes and areas of the business.

**To apply for this role please visit : [https://keits.co.uk/apprentice\\_vacancies/mkdons](https://keits.co.uk/apprentice_vacancies/mkdons)**

Competency Total:

Level

## **Addendum to the Job Description of Senior Grounds Person**

**This role contains physically demanding aspects, occurring in a multitude of weather conditions, which we determine to involve the following:**

**Walking – there is a lot of walking associated with this role, as an example there is a requirement to mow the football pitch which could be a walk in excess of 10km.**

**Standing – there will be periods of long standing, as an example there is a requirement to stand and slow walk for 3 hours while devoting a pitch.**

**Bending – there will be a requirement to bend while completing task such pitch marking, weeding, divoting and cleaning equipment.**

**Stretching- there will be a requirement to stretch while completing task such pitch marking, weeding, divoting and cleaning equipment.**

**Lifting- there will be a requirement to lift heavy objects, such as a bag of fertilizer which weights 25kg.**

**Carrying- there will be a requirement to carry heavy objects, such as a container of liquid which weights 25kg.**