

Job Description Cleaning Operative		
Position: Cleaning Operative	Department: MK Dons FC- Kit and Cleaning	Reporting to: Kit and Cleaning Manager
Salary: £19047.60	Contract: Permanent	Hours per week: 30 hours (5 days out of 7)
Job purpose: Ensure all First Team areas are thoroughly cleaned and presented to a high standard in a timely and efficient manner.		
<u>Role Competencies:</u> Planning Timescales: <ul style="list-style-type: none"> Efficiently plan and prioritise daily and weekly kit and cleaning tasks, maintaining a fast-paced, high-energy work ethic to ensure timely completion. Decision Making: <ul style="list-style-type: none"> Ensure health and safety in the workplace by complying with all instructions regarding the use, control, and storage of chemicals, materials, and equipment necessary for task performance, while making informed decisions and taking prompt action when issues arise. Impact & Influence: <ul style="list-style-type: none"> To actively contribute to the creation of a high-performance environment by ensuring all duties are completed with pride, consistency and to the best of your ability. Work alongside other team members to provide support in other areas of the organisation as and when required to promote best practice. Skill Level: <ul style="list-style-type: none"> Deliver high standards of cleaning and sanitation to all First Team areas, including dressing rooms, showers, toilets, gyms, corridors, and offices. Accurately follow protocols for cleaning, infection control, health and safety, and reporting. Communication: <ul style="list-style-type: none"> Ensure clear and consistent communication with colleagues and management by providing regular updates and reports on tasks, including timely notification of any hazards, faults, or damages. Budget Management: <ul style="list-style-type: none"> Ensure any financial actions are within the remit of the role. Lead & Develop: <ul style="list-style-type: none"> Take pride in setting high standards and leading by example while meeting agreed-upon objectives. Actively seek opportunities for self-development through training and skill-building activities related to the role. Operating Parameters: <ul style="list-style-type: none"> Ensure all First Team areas are cleaned to a high professional standard. Assist the Kit Manager in various tasks, including the provision, laundering/cleaning, and organisation of kit and equipment. Handle urgent cleaning needs and spills promptly. Maintain and clean the recovery jacuzzi, performing regular water quality checks. Turn around facilities quickly and accurately to meet demand, especially pre- and post-matches or events. 		

- Maintain cleanliness and organisation of kit and cleaning storage areas and report any damages, hazards, or faults in a timely manner.
- Complete any administrative tasks relevant to the position.
- Undertake any additional reasonable duties to ensure the efficient operation of the business.

Essential Job Criteria:

- Experienced cleaning operative.
- Exceptional attention to detail with the ability to clean to a high professional standard.
- Strong drive and enthusiasm to meet high standards, leading by example while achieving objectives.
- Flexibility in work hours, including a willingness to work unsociable hours when needed.
- Excellent communication and interpersonal skills.
- High self-motivation and a proactive work ethic.
- Ability to work independently and as part of a high-performance team.
- Willingness to attend necessary training courses for role development.
- Honest, trustworthy, and capable of handling confidential information with a high level of integrity.

Desirable Criteria:

- Previous experience in professional football or similar environment in a kit and cleaning capacity.
- Understanding of Health & Safety legislation for the use and storage of cleaning chemicals.
- Experience using industrial cleaning equipment.

This position contains physically demanding aspects which we determine to involve the following:

- Walking: Frequent walking, potentially exceeding 5,000 steps per day.
- Standing: Long periods of standing, such as while mopping a floor.
- Bending: Regular bending required for tasks such as cleaning floors, equipment, and skirting boards.
- Stretching: Regular stretching needed for cleaning mirrors, showers, and windows.
- Lifting: Lifting objects, such as vacuum cleaners weighing 7kg.
- Carrying: Carrying heavy items, including containers of liquid weighing up to 5kg.

Safeguarding - We are committed to safeguarding and protecting children and young people (CYP) and at-risk Adults (ARA) Our expectation is that you will fully accept your responsibility for the safety and welfare of all CYP and ARA by being fully conversant with all our safeguarding policies and reporting anything that does not appear to be correct. The post maybe subject to an enhanced DBS check and yearly self-declarations.

Equality & Diversity – must be able to demonstrate that equality, diversity and inclusion will be maintained and developed across all programmes and areas of the business.

Competency Total:

Level