

Job Description and Person Specification

Boy's SET ADV Coach

Position: Boy's MK Dons Sports and Education Advanced Centre Coach	Department: Boy's SET	Reporting to: Boy's SET Manager
Salary: £12.00	Contract: Zero Hour	Hours per week: Variable across Monday and Wednesday evenings.

Job purpose: The Advanced Centre is the second tier of the MK Dons Sports and Education Trust (SET) Boys, and we are actively seeking organised and motivated coaches to deliver high quality and engaging football coaching sessions to players within the pathway. You will be responsible for leading a specific age group for training on Mondays and Wednesday evenings, and for our arranged fixtures during half term.

Role Competencies:

Planning Timescales:

- Complete all admin processes, session planning methodology, reviews, and other operational requirements on time and to a high quality.

Decision Making:

- Make decisions within the remit of the role within the Boy's SET

Impact and Influence:

- Ensure governance within the MK Dons SET Boy's is adhered too.
- To ensure the safety of participants, volunteers and staff are a priority.
- To promote a positive image of Milton Keynes Dons Sport and Education Trust.

Skill Level:

- Delivering high quality coaching to sessions to develop all players within your age group.
- Sessions should be in line with Senior Managers expectations, recognise vision and philosophy and what is suitable for the players
- To work where possible with the Boys' SET to develop and embed a transparent and productive philosophy and 'on pitch identity'.

Communication:

- To support the relationships between club, player, and parent
- To liaise with other age group coaches around best practice, players going through age group transitions etc.

Lead and Develop:

- Develop, implement, and evaluate players within the Boy's SET

Operating Parameters:

- To store and maintain the kit and equipment you are given as part of your role.
- Support the recruitment processes of bringing players to the Boy's SET in line with our core values and trial process with fairness and without bias.
- To ensure accurate monitoring of records for all activities is maintained.
- To be responsible for reporting all safeguarding issues when notified via the correct mechanisms

- The role will be based at one of our venues and may involve travel to away games.
- To perform other duties as required which are considered relevant to the post and to the objectives of the Milton Keynes Dons Sport and Education Trust.

Essential and Desirable Job Criteria:

- FA Safeguarding Children Course (E)
- UEFA C (E) –
- UEFA B (D)
- Pitch side first aid qualification (E)
- Highly motivated, reliable, and proactive with a good understanding of the sport and their own scope of practice. (E)
- Experience in coaching boys' football. (E)
- Excellent communication skills with an ability to liaise with footballers, coaches, medical staff, and such individuals in a personable and professional manner. (E)
- Flexible approach to work, to dedicate time to the club as the schedule determines. (E)
- Have the drive and enthusiasm to set exacting standards. (E)
- Highest standards of professional and personal conduct, especially confidentiality. (E)
- Full clean driving license (E)
- Attending relevant CPD (D)
- Knowledge and understanding of working with young players U7 to U18+ (E)
- Ability to work in a team environment (E)
- Understanding of various governing body football coaching plans and initiatives (E)

Safeguarding - We are committed to safeguarding and protecting children and young people (CYP) and at-risk Adults (ARA) Our expectation is that you will fully accept your responsibility for the safety and welfare of all CYP and ARA by being fully conversant with all our safeguarding policies and reporting anything that does not appear to be correct. The post may be subject to an enhanced DBS check and yearly self-declarations.

Equality and Diversity – must be able to demonstrate that equality, diversity, and inclusion will be maintained and developed across all programs and areas of the business.

Competency Total:

Level