

Job Description

Boys Pathway Manager

Position: Boys Pathway Manager	Department MK Dons SET – Football Development Boys	Reporting to: Head of Community Football
Salary: £25-30,000	Contract: Permanent	Hours per week: (5 days out of 7)

Job purpose: To establish and develop sustainable opportunities for Boys football linked to the community and elite game.

Role Competencies:

Planning Timescales:

- Strategic planning for Boys’s football in our Boys COE, Advanced and Community Boys programmes
- To deliver the fixtures across all groups each week and have Referee’s set-in place for each age group in our games program
- To plan, prepare and implement a well-structured and progressive Regional talent club, based around the targets set out by the FA.
- To manage the growth of the MK Dons Boys’ Pathway
- To develop a robust system for Boys talent identification.
- To plan and manage the delivery of a high-quality Boys Holiday programme for SET, to achieve agreed KPI’s

Decision Making:

- To recommend direction and decisions within the remit of the role within the Boys pathway to Head of Community Football
- To contribute to KPI achievement, reporting, case studies and wider evidence of impact.
- Perform other duties as required relevant to the post and to the objectives of the Milton Keynes Dons Sport and Education trust

Impact and Influence:

- Ensure governance and safeguarding within the MK Don SET Delivery is adhered to by self and team
- To ensure the safety of players, volunteers and staff are priority
- To promote a positive image of Milton Keynes Dons Sport and Education
- To develop good relationships amongst other clubs
- To positively promote the Trust’s equal opportunities policy and core values in all aspects of the Post’s responsibilities and duties.

Skill Level:

- Demonstrate advanced expertise in emergency first aid, having achieved FA Emergency First Aid Level 1.
- Hold UEFA B qualification, reflecting a high level of competency and understanding in coaching methodologies.
- Maintain valid safeguarding certificates for children and vulnerable adults, ensuring compliance with current regulations.
- Extensive experience coaching boys' football, with a deep understanding of the unique developmental needs of young athletes.
- Thoroughly versed in boys' elite pathways and player pathway structures, providing valuable insights into player development and progression.

Communication:

- Ability to work in a team environment
- Ability to develop good working relationships with staff, partners and players.
- Ability to communicate effectively with the Head of Community Football
- To line manage all individuals within the Boys' ADV and COE program
- Responsible for all administrative duties associated to the MK Dons SET Boys programmes

Budget Management:

- Day to day management of MK Dons SET Boys Pathway programmes
- Day to day management of Boys Holiday camps
- Day to day management of Boys tours (as applicable)
- Management of payment system for parents/ players ensuring monthly and weekly payments are received and if not chased for pathways and camps.

Lead and Develop:

- Develop the coaches and support the through CPD and individual coaching reviews
- Contribute to the evaluation of impact on players within the Boys pathways
- Responsible for the recruitment of staff on the Boys pathway

Operating Parameters:

- Contribute to monitoring and evaluating practice
- To be responsible for reporting all safeguarding issues when notified via the correct mechanisms
- The role will be based across our SET-managed venues and will involve travel to away games/ fixtures/ events
- To perform other duties as required which are considered relevant to the post and to the objectives of the Milton Keynes Dons Sport and Education Trust.
- To support the wider MK Dons SET activities as required

Essential

- UEFA B License
- FA Licensed
- A recognised FA First Aid Qualification
- Knowledge and understanding of child protection issues including holding a current FA Safeguarding Children Workshop certificate
- Experience in coaching Boys' football
- An understanding of current Boys elite pathways and player pathway structures
- Have knowledge and understanding of child development and be sensitive to children's needs
- Willingness to work evenings, weekends and training events when required
- Own transport essential

Desirable

- FA Youth Module 1 and 2
- An understanding of Talent Identification
- An appreciation of Long Term Player Development
- Attended the FA Youth Coaches Course
- Knowledge and understanding of working with young players
- Ability to work in a team environment
- Understanding of Boys Academy's

- Experience working within Boys development

The successful candidate will be required to complete an enhanced DBS check.

Safeguarding - We are committed to safeguarding and protecting children and young people (CYP) and at-risk Adults (ARA) Our expectation is that you will fully accept your responsibility for the safety and welfare of all CYP and ARA by being fully conversant with all our safeguarding policies and reporting anything that does not appear to be correct. The post maybe subject to an enhanced DBS check and yearly self-declarations.

Equality and Diversity – must be able to demonstrate that equality, diversity and inclusion will be maintained and developed across all programmes and areas of the business.

Competency Total: 155

Level 4