

Job Description, Inclusion Sports Coach

Position: Inclusion Sports Coach	Department: MK Dons SET	Reporting to: Head of Operations
Salary: £12.00/hour	Contract: Zero hours	Hours per week: Various across evenings and weekends

Job purpose: To deliver football and Multi Sports sessions to Inclusion participants across Milton Keynes (including Kicks and pan-disability – children, young people & adults).

Role Competencies:

Planning Timescales:

- To deliver Inclusion and pan disability football / Multisport sessions including session planning methodology, reviews and reports where required.
- To deliver inclusion tournaments, festivals, fixtures and enrichment activities to Inclusion participants across Milton Keynes.

Decision Making:

- To support decisions within the remit of the role within the Pan disability and Inclusion delivery (inc, Kicks)
- Perform other duties as required which are considered relevant to the post and to the objectives of the Milton Keynes Dons Sport and Education Trust.
- To contribute to KPI achievement, reporting, case studies and wider evidence of impact.

Impact & Influence:

- Ensure governance within the MK Dons SET Delivery is adhered to.
- To ensure the safety of participants, volunteers and staff are a priority.
- To promote a positive image of Milton Keynes Dons Sport and Education.
- To positively promote the Trust's Equal Opportunities policy and core values in all aspects of the post's responsibilities and duties.

Skill Level:

- A recognized First Aid Qualification
- FA level 1 Qualification
- Understanding of Special educational needs and disabilities and wider Inclusion practice.
- Children and vulnerable adults Safeguarding Certificate

Communication:

- Ability to work in a team environment.
- Ability to develop good working relationships with Staff, partners and participants.

Budget Management:

- Understand own accountability and how own actions effects the business.

Lead & Develop:

- Contribute to the evaluation of impact on participants within the pan disability or Inclusion delivery.
- Support the breaking down barriers to participation

Operating Parameters:

- Contribute to monitoring and evaluating practice.
- To be responsible for reporting all safeguarding issues when notified via the correct mechanisms.
- The role will be based across our SET-managed venues and will involve travel to away games/fixtures/events.
- To perform other duties as required which are considered relevant to the post and to the objectives of the Milton Keynes Dons Sport and Education Trust.

Essential & Desirable Job Criteria:

- A recognized First Aid Qualification (E)
- FA level 1 Qualification(E)
- Understanding of Special educational needs and disabilities (E)
- Knowledge and understanding of child protection and safeguarding. (E)
- A willingness to work evenings, weekends and at training events when required. (E)
- Own transport essential (E)
- Understanding of various governing body football coaching plans and initiatives (E)
- An ability to keep and maintain records. (E)
- Good communication skills, both verbal and written(E)
- Ability to set and work towards achieving targets. (E)
- Good team worker and Self-motivated. (E)
- Ability to develop good working relationships with Staff and partners. (E)
- Ability to work in a team environment. (E)
- Experience of working in a community, mainstream or alternative education setting.(D)
- FA level 2 or working towards (D)
- Able to deal with sensitive and challenging circumstances.(D)
- A demonstrable record of implementing Equal Opportunity policies and activities (D)
- Commitment to attend CPD sessions held with in the MK Dons SET (D)

Safeguarding - We are committed to safeguarding and protecting children and young people (CYP) and at-risk Adults (ARA) Our expectation is that you will fully accept your responsibility for the safety and welfare of all CYP and ARA by being fully conversant with all our safeguarding policies and reporting anything that does not appear to be correct. The post maybe subject to an enhanced DBS check and yearly self-declarations.

Equality & Diversity – must be able to demonstrate that equality, diversity and inclusion will be maintained and developed across all programmes and areas of the business.

Competency Total:

Level 1